

HOW CAPLE, SOLLERSHOPE & YATTON GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council
Tuesday 8th September 2015 at How Caple Grange

Members Present

John Clark (JC) (Chair)
Will Edwards (WE)
John Jackson (JJ)
Mike Perlman (MP)

Elizabeth Glover (EG)
Mark Hyde (MH)
Bernard Morris (BM)

Attending

2 members of the public
Ward Cllr Barry Durkin
Liz Parry-Jones (Clerk)

63/15 **Apologies for Absence**

Apologies were received from Bruce Jones and Chris Jones

64/15 **Declarations of Interest and Requests for Dispensations**

JJ declared a DPI interest in item 9.a.i.

65/15 **Minutes of Previous Meeting**

Resolved: to approve the minutes of the meeting of 30th June 2015

66/15 **Updates from Previous Action Points**

- Bank mandate and new signatories. This has not yet been completed. All new signatories to provide necessary information to the bank as soon as possible.
- All other action points to be covered under agenda items

67/15 **Report from Ward Cllr Barry Durkin**

Cllr Durkin's July and August reports had been sent to members prior to the meeting, he provided a summary. In response to questions he informed members that he was not aware whether further redundancies were likely at Herefordshire Council, that snow clearance was something which communities could undertake and that 'red' diesel can be used without contravening HMRC rules and that it is the case that not all planning application conditions may need to be met before construction starts, they must be complied with as set out in the grant of permission.

68/15 **Representations from the Public**

None

69/15 **Finance**

- a. Financial update
A copy of the cashbook showing all payments and receipts to date had been sent to members prior to the meeting. It was noted that this showed a working balance as at 28/08/15 of £3,841.84. It was noted that the bank balance as at 28/08/15 (last available statement) was £ 4,351.84. A bank reconciliation had also been provided to members.
- b. Budget and Precept 2016/17
A schedule showing the previous year's budget and expenditure and the current years expenditure to date against the budget had been provided to members.

Resolved: a working group comprising all members to meet, 13th October, to propose a draft budget for consideration at the

Action

**BM,EG,JJ,
MP**

	<p>November Parish Council meeting</p> <p>c. Invoices and Payments Resolved: to approve the payments in the payment schedule, see below.</p>	
70/15	<p>Highways and Footpaths</p> <p>a. Lengthsman Works. Recent works by the Lengthsman were noted.</p> <p>b. P3 Scheme JJ to consider the scope of work with the Lengthsman with a view to appointing him to carry out work under this scheme.</p> <p>c. Defects to be reported. Flooding at Walton's hole has not been resolved. Clerk to report to the Locality Steward</p>	<p>JJ</p> <p>Clerk</p>
71/15	<p>Planning</p> <p>a. New applications</p> <p>i. 152362 Hillcrest, Lyndalls Lane, Sollers Hope, Proposed erection of replacement dwelling, swimming pool enclosure and ancillary garage Resolved: to object to the application on the grounds that given the raised level of the site in relation to the road the proposed development would be too dominant</p> <p>ii. 152078 Rock Cottage, Cross in Hand Lane, Sollers Hope, Proposed extension Resolved: to support this application</p> <p>b. Recent Decisions None</p>	
72/15	<p>Waiting area at Crossways</p> <p>A response had been sought but none obtained from Balfour Beatty as to the method by which this could be progressed. Clerk to chase this and ask contractors who are known to have carried out similar works locally if they would be willing to propose a scheme.</p>	Clerk
73/15	<p>Amendments to Standing Orders</p> <p>Resolved: Clerk to provide a draft based on the new Model Standing Orders from NALC for consideration at the next meeting</p>	Clerk
74/15	<p>Neighbourhood Plan Steering Group Report</p> <p>An offer of funding for £3,836.00 had been received. Clerk to complete the acceptance form.</p>	Clerk
75/15	<p>Herefordshire Council Budget 2016/17 Consultation</p> <p>Resolved: not to submit a comment</p>	
76/15	<p>Governance Review</p> <p>Resolved: not to submit any comment at this stage</p>	
77/15	<p>Correspondence and Agenda Information Sheets</p> <p>Noted.</p>	
78/15	<p>Items for the Next Agenda</p> <ul style="list-style-type: none"> • Budget 2016/17 • Riparian owners responsibility • Amendments to Standing Orders 	

Payments approved at the meeting 8th September 2015

Payee	Details	Budget heading	Net £	VAT £	Gross £
Jeremy Moore	Lengthsman duties July & August	Lengthsman			472.00
Grant Thornton	Audit Fee	External Audit	100.00	20.00	120.00
HALC	Audit briefing (0.33 of £30.00)	Training	8.25	1.65	9.90

Signed

Date