

# HOW CAPLE, SOLLERSHOPE & YATTON GROUP PARISH COUNCIL

Minutes of the Extra-ordinary Meeting of the Parish Council  
Tuesday 7<sup>th</sup> June 2016 at How Caple Grange

## Members Present

Bernard Morris (BM)  
Mike Perlman (MP)  
John Jackson (JJ)

Elizabeth Glover (EG)  
Mark Hyde (MH)  
John Clerk (JC)

## Attending

5 members of the public  
Ward Cllr Barry Durkin (BD)  
Liz Parry-Jones (Clerk)

### 57/16 Apologies for Absence

Apologies were received from Bruce Jones and Chris Jones

### 58/16 Declarations of Interest

JJ declared an interest in item 3 a

The Clerk informed members that she had an interest in item 3c

### 59/16 Planning

#### a. New applications

- i. P161318/FH Rock Cottage, Sollershope. Proposed extension

**Resolved: to support this application**

- ii. P161286/F Foxhalls Farm, Sollershope. Proposed grain store

**Resolved: to support this application**

- iii. P161558/FH Rugden House, Sollershope. Proposed demolition of single storey extension and infilling of existing porch. First floor and single storey extensions. Replacement of conservatory with summer room. Single storey detached storage building.

The Clerk left the meeting for this item

**Resolved: to support this application**

### 60/16 Finance

#### a. Report from Finance Working Group

BM reported on the FWG meeting which had included consideration of the requirements of the Annual Return Governance Statement, a review of practices and internal controls, a check of the payments and receipts for 2015/16 and an examination of expenditure against budget and the proposed figures for the Accounting Statement. The FWG recommended that the PC had fulfilled all requirements to tick 'Yes' in all sections of the Governance Statement and also recommended allocations of the end of year reserve.

#### b. Approval of Annual Return

**Resolved: to approve the Annual Return Governance and Accounting Statements and earmarked reserves as proposed by the FWG**