

HOW CAPLE, SOLLERSHOPE & YATTON GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council
Tuesday 8th November 2016 at How Caple Grange

Members Present

Bernard Morris (BM) Elizabeth Glover (EG)
Mike Perlman (MP) Mark Hyde (MH)
John Jackson (JJ) Chris Jones (CJ)
Bruce Jones (BJ) John Clark (JC)
Angela Hardy-Bishop (AHB)

Attending

3 members of the public
Liz Parry-Jones (Clerk)

105/16 Apologies for absence

None

106/16 Declarations of Interest and Requests for Dispensations

CJ and BJ declared Disclosable Pecuniary Interests in item 9 New notice board at Yatton

107/16 Co-option of a new Member

Following confirmation from Herefordshire Council that there had been no call for an election the vacancy had been advertised and one person had put themselves forward.

Resolved: to co-opt Angela Hardy-Bishop (AHB) as a Member for How Caple
AHB completed a declaration of Acceptance of Office

108/16 Minutes of Previous Meetings

Resolved: To approve the Minutes of the meeting of 20th September and the extra-ordinary meeting of 7th October 2016 as drafted.

109/16 Action Points from Previous Minutes

- CiLCA, Website and broadband services – update set out in Agenda Information Sheet, noted
- Other points to be covered under agenda items

110/16 Report from Ward Councillor

Ward Cllr Durkin provided a summary of his October Ward Report which had been sent to members prior to the meeting.

111/16 Representations from the Public

None

112/16 Highways and Footpaths

- a. Report from Highways & PROW Working Group.
JJ reported on a meeting with BBLP regarding safety concerns at Crossways. BBLP agreed that the white lines are in need of repainting and this will be added to the maintenance works schedule. As there had been no reported accidents at the junction in recent years no further signage or traffic calming measures would be installed. It would be possible for the Parish Council to fund such measures but these would require traffic surveys before being sanctioned by BBLP.
- b. Lengthsman and P3 Schemes, Expression of Interest.
Resolved: to continue in both schemes and apply for the maximum level of funding available.

- c. Bus Waiting Area.
Attempts to contact the member of the public who had made the request had been unsuccessful and therefore it was considered not to be possible to determine whether the need still exists.
Resolved: not to proceed with this matter at the current time but to review in the future should the need be considered sufficient
- d. Acquisition of HGV warning signs
BBLP had indicated that they would consider any proposals for advisory signage but that the signs would have to be funded by the Parish Council.
Resolved: to obtain estimates of costings and to identify suitable locations
- e. Works to be undertaken by the Lengthsman
As the AMP
- f. Defects to be reported to BBLP
 - i. Worn road surface of centre line at Crossways

113/16 Acquisition of New Noticeboards at Yatton and Sollershope

Two quotations had been obtained for the new board at Yatton. A member of the public had volunteered to make a suitable board for Sollershope. The Clerk is to check on the legal requirements to display information on noticeboards as this may have a bearing on the size required.

Resolved: to obtain a third quote for the board at Yatton and consider at the next meeting

114/16 Decommissioning of BT Kiosks

Resolved: to notify Herefordshire Council that there is no objection to the BT kiosks at Whitehouse, How Caple and at Sollershope being decommissioned

115/16 Finance

- a. Current Financial Position
A copy of the cashbook as at 21/10/16 had been provided to members prior to the meeting. It was noted that this showed a closing working balance of £5,767.86. It was noted that the bank balance as at 28/09/16 (the latest statement date) was £7,924.40. A prediction of further receipts and payments to the end of the financial year and a comparison with the budget had also been provided to members prior to the meeting.
- b. Report from Finance Working Group
The notes of the FWG meeting of 28/10/16 had been sent to members prior to the meeting and were noted.
- c. Draft Budget and Precept 2017/18
Resolved: to approve the draft budget, as proposed by the FWG, for public consultation and to approve the final budget and precept at the next meeting.
- d. Payments
Resolved: to approve the payments in the Payments Schedule (see below) subject to JJ confirming the works listed had been satisfactorily completed by the Lengthsman.

116/16 Planning

- a. New applications
163177 Land Southeast of Westnors End Farm, Sollershope. General purpose barn for winter feed and agriculture.
Resolved: to support this application (5 for, 3 against, 1 abstention)
- b. Recent Decisions
163018 Stone Cottage, Baynhams Lane, Yatton. Proposed two storey extension and conversion of existing garage to ancillary accommodation. It was noted that this application had been granted with conditions.

117/16 Neighbourhood Development Plan

EG reported on the public drop-in event earlier in the afternoon. Thanks were expressed to the NDP Steering Group for their work.

118/16 Correspondence

Noted

119/16 Agenda supporting Information

Noted

120/16 Date of Next Meeting

It was confirmed that the next meeting would be as scheduled on 17/01/17

121/16 Items for Next Agenda

Budget and precept

Payments Approved at the meeting 8th November 2016

Payee	Details	Budget heading	Net £	VAT £	Gross £
Jeremy Moore	Sept and Oct	Lengthsman	354.00		

Signed

Date