

HOW CAPLE, SOLLERSHOPE & YATTON GROUP PARISH COUNCIL

Minutes of the Meeting of the Parish Council Tuesday 4th September 2018 at Brockhampton Parish Hall

Members Present

Bernard Morris (BM)
Elizabeth Glover (EG)
Chris Jones (CJ)

John Jackson (JJ)
Angela Hardy-Bishop (AHB)
Mark Hyde (MH)

Attending

2 members of the public
Ward Cllr Barry Durkin
Liz Parry-Jones (Clerk)

18/73 Apologies for absence

Apologies were accepted from Mike Perlman and Bruce Jones

18/74 Co-option of New Member

One person had come forward for co-option

Resolved: to co-opt Barbara Cole as a member representing Yatton

18/75 Declarations of Interest and Requests for Dispensations

None

18/76 Minutes of Previous Meeting

Resolved: to approve the Minutes of the meeting on 3rd July 2018 as drafted.

18/77 Action Point Updates

It was noted that the filing cabinet had not yet been purchased. All other action points to be covered under agenda items

18/78 Report from Ward Councillor

Cllr Durkin spoke to his monthly Ward report which had been sent to members prior to the meeting. A member of the public asked about the impact of the Hereford Bypass on the Community Farm.

18/79 Representations from the Public

Concerns were raised by a resident who now finds difficulty turning out of their driveway due to the speed of traffic on the B4224. It was agreed that that the Clerk would contact Herefordshire Council/Balfour Beatty to investigate what measures could be taken to address this.

18/80 Parish Council Summit, 17th October

Resolved: that John Jackson and Mark Hyde would attend this summit.

18/81 Highways and Public Realm Consultation

Resolved: not to make any representation to this consultation at this time but to consider it at the next meeting.

18/82 Dog Fouling Initiative

Resolved: not to make a representation on this initiative.

18/83 Children and Young People Plan

Resolved: not to make any representation to this consultation.

18/84 Data Protection

Drafts of a Subject Access Guidance and Request Form had been sent to members prior to the meeting.

Resolved: to approve the Subject Access Guidance and Subject Access Request Form as drafted.

- 18/85 Herefordshire Council Budget 2019/20 Consultation
Resolved: not to make any representation to this consultation.
- 18/86 Finance
- a. Current Financial Position.
It was noted that the cashbook as at 31/08/18 showed a balance of £5,819.13. The latest bank statement as at 05/08/18 showed a balance of £6,380.88 and the Petty Cash balance was £39.58. A bank reconciliation as at 31/07/18 had been provided to members.
 - b. Invoices and Payments.
Resolved: to approve the payments shown in the payment schedule.
 - c. Payments Since the Last Meeting.
None
 - d. Compliance with Financial Obligations
Resolved: Quarterly checks of the bank statements against invoices and the cheque book will be carried out, EG to do check prior to next meeting, BM to carry out the subsequent one. Finance Working Group to meet prior to the next meeting
- 18/87 Neighbourhood Development Plan
- a. Working Group Report. EG reported that the PC's preferred choice of examiner had been appointed by Herefordshire Council and that it was anticipated that the examination would begin in October.
 - b. Grant Application.
The NDP Steering Group proposed a further grant application for £1,495 to cover printing a copy of the final plan for each household, a newsletter and cost of holding a public event to raise awareness of the Plan and referendum.
Resolved: to approve the grant application as prepared by the NDP Steering Group
- 18/88 Highways and PROW
- a. Report.
JJ reported that two days work had been successfully completed by Terry Griffiths and that the Lengthsman had done a further cut of the Wye Valley Walk in How Caple.
 - b. Additional Lengthsman and P3 scheme.
No tasks beyond those scheduled were identified.
 - c. Defects to be Reported to BBLP.
It was noted that no feedback had been received on the report that the centre line and several of the 'SLOW' markings on B4224 are in need of repainting, the Clerk was asked to follow this up.
- 18/89 Planning
- a. New Applications.
It was noted that there had been no consideration of some recent applications. The Clerk was requested to send the Planning Application Policy to members and put it on the website.
 - b. Recent Decisions Affecting the Parish.
None.
- 18/90 Correspondence and Supporting Information
Noted.
- 18/91 Items for Next Agenda
Speed reduction B4224
Allocation of member responsibilities

Payments approved at the meeting 4th September 2018

Jeremy Moore, Lengthsman works £118.00
P3 Scheme Works £236.00
E Parry-Jones, Salary increment (May-Aug) £19.76

Signed

Date