

HOW CAPLE, SOLLERSHOPE & YATTON GROUP PARISH COUNCIL

Minutes of The Parish Council Meeting
Held on Tuesday 2nd July 2019 at Brockhampton Parish Hall

Members Present

Bernard Morris (BM) Chairman Angela Hardy- Bishop (AHB)
Liz Glover (LG) Chris Jones (CJ) and Vic Yapp (VY)

Attending Clerk Linda Yapp.

- 1) **Apologies** received from Cllr Barbara Cole, Cllr B Durkin would attend later that start time.
- 2) **Declarations of interest**, none were recorded.
- 3) **Minutes** of the previous meeting held on May 14th were proposed and seconded by members as a true record of proceedings.
- 4) **To receive updates on any action points from the previous meeting.**
Cllr AHB had completed the West Mercia Police and Crime Commissioner survey and this was discussed amended and agreed for the clerk to forward. Apart from the traffic issue Rural crime and litter were the most relevant of the topics highlighted.
- 5) **The Ward Councillors report.** Cllr; Barry Durkin's report had been circulated to members. this was a lengthy report which Cllr Durkin briefly summarised. The main issue being the Possible cancellation of the By Pass in Hereford.
- 6) **Representation from members of the public.**
No members of the public attended, no representations recorded.
- 7) **To receive updates on the progress re; B4224 and the proposed action group.**
The Chairman circulated a draft report regarding the forming of a working group. It was agreed a maximum of 8 participants three or four of these to be Parish Councillors members of the public would be beneficial. It was agreed a small group could prove to be more proactive.
- 8) **Highways and Footpaths .**
 - a) To receive reports from highways working group. No report was available.
 - b) To consider additional councillor to the highways working group, this item was not discussed .VY had volunteered his time to assist JJ with the Footpaths previously.

9) Finance

- a) To receive current financial position. The balance at the Bank was £ **9576.49**
- b) To approve invoices and bills for payment listed .
All invoices due for payment were signed by BM and LG
- c) To approve and sign internal audit. The audit forms were signed and dated by the Chairman. Minute ref; **9c 5/2019**. The clerk reported the auditors comments.
All invoices to be signed along with supporting cheques, asset register to be revised to reflect a true record of assets and the comparisons of spend against budget table to be kept. These comments are to be implemented by the clerk. .

10 Planning applications received.

- a) **192053**, The Farmhouse, Rock Farm, Sollershope, Hereford, HR1 4RN
Replacement Porch to the Hop Kiln and retrospective repairs to,
Rock Farmhouse entrance doors. Applicant Mr Jackson.
Listed building consent.
Members **supported** this application.
- b) **191869**, The Old Forge, How Caple, Hereford, HR1 4TE
Replacement of existing PVC conservatory with an Oak framed
Orangery- style Conservatory. Applicant, Mr Brendan Beal
Members **supported** this application.
(No planning decisions received.)
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- c) **To consider the report from the Implementation Steering Group** regarding procedures for monitoring future planning application in relation to the NDP.
Minor adjustments were suggested to the report regarding site visits and the discussion of the planning application.

10) Correspondence received.

- a) Hereford C.C. Allowances for Parish Councillors no interest was shown.

11) Items for next meeting agenda 3rd September.

Payments approved

B Morris	NDP mileage	£42.84		C/No 000527
L Glover	NDP Mileage	£5.40		C/No 000530
L Newman	NDP Mileage	£18.45		C/No 000529
P Jackson	SDP Mileage	£8.55		C/No 000528
Brockhampton Parish Hall	10 x£10 Room rental	£100.00		C/No 000531
L Yapp	Clerks Salary	£465.84		C/No 000532
Total cheque payments		£641.08		

The meeting closed at 9.00pm