

HOW CAPLE SOLLERSHOPE AND YATTON
GROUP PARISH COUNCIL
Minutes of the Parish Council Meeting
ON Tuesday 2nd November 2021 8.00pm
Brockhampton Parish Hall

Attending: Cllrs; John Jackson (JJ) Chairman , Chris Jones (CJ) Vice Chairman,
Angela Hardy-Bishop (AH-B), Liz Glover (LG) Vic Yapp (VY)

Clerk Linda Yapp

Two members of the public attended Lois Newman and John Reed.(PFO)

1) **To receive apologies for absence.**

Apologies were received and recorded from, Cllrs; Brendan Beal, (Study)
Debby Clayton (Feeling vulnerable) and Barry Durkin.

2) **To receive declarations of interest and dispensation.**

Cllr AH-B Declared an interest on item 14.

3) **To approve minutes of the previous meetings** held on 7th September and EOM 19th October.

The minutes were approved as a true record of proceedings, (LG and VY)

4) **To receive updates on any actions points from the previous meeting.**

Update covered in item 11. This is to be an agenda item for the next meeting.

5) **To receive report from Ward Councillor Cllr; Barry Durkin.**

Cllrs Durkin's report was circulated to members prior to the meeting.

6) **To receive representations from the public.**

None were received.

7) **Planning .**

Planning consultation 213822.

Mr & Mrs Julian and Alison Datta., Grange Cottage, How Caple, HR1 4TF

Conversion of ground floor store and garage, alterations to entrance roof new oak porch.

Replacement of external metal steps with new balcony and internal alterations to form one dwelling house.

This application was discussed by members and it was agreed unanimously support the application.

8) To receive updates from the B4224 Strategy Group. (LG)

LG gave an update on the strategy group meeting. LG proposed after discussion, that quotations and possible funding to purchase a SID. the proposal was seconded by JJ.

AH-B stated this acquisition should only be made if adequate funding was available. All members agreed and LG reported that a possible 50% of the cost could be available from West Mercia Police.

The Clerk reported an additional two RTA had occurred on the B4224 in the last month.

Cllr Durkin to be contacted regarding a VAS.

9) Highways and Footpaths. To receive report from Highways working group and PFO.

VY reported that Justin Peebles had started his contract to cut back and clear the overgrowth on the footpaths. The grit bins had been delivered, locations for the bins to be agreed with JJ.

10) Finance

To receive current financial position.

All financial documents are emailed to members prior to the meeting.

The bank account stands at £14117.40 this takes into account the payments listed on page 3

a. To discuss and agree precept request.

The finance working group had met in October to discuss the precept request amount.

The figure £8000.00 was suggested but not agreed at the meeting. JJ suggested after research into items not agreed. the precept could be published as a draft and the final precept agreed at the January meeting. All members were in agreement with this.

The clerk is to participate in an appraisal with the Chairman and Lynda Wilcox from HALC.

The appraisal is to also review her hours as this could also affect the precept request and to also appoint a payroll provider.

JJ proposed we join HALC's recommended payroll provider with immediate effect and this was unanimously agreed by members present.

b. To approve invoices and bills for payment listed below.

The payment to How Caple Church was left in obeyance until confirmation of the legality of this payment was confirmed to be within the Council guidelines.

11) To further discussion on the Queens Jubilee, suggestions and possibilities.

No substantial responses had been received regarding the Jubilee celebrations.

The clerk had received an offer from Wilmot House to host a party on their grounds.

(This would obviously have to take into consideration the school commitments)

12)To discuss the additional telegraph poles erected in the Parish. (Sollershope)

JJ had noted the additional telegraph poles erected mainly in the Sollershope Parish.

It was thought these were excessive in number. The clerk to contact Cllr Durkin regarding the number and necessity of these poles.

13) Correspondence (All correspondence are forwarded to members prior to the meeting)

14)To establish and discuss the legality of the donations made to the Churches

The clerk had emailed documents to all members from HALC and NALC stating conditions and Legalities of payments made to Parish Churches. Members had differing views on the reports. AH-B commented that if the payment to the Sollershope and Yatton Church had been made this should either apply also to How Caple Church or the payments requested to be returned. JJ explained that the previous payments were approved prior to his chairmanship. The payments are made as a contribution to the upkeep of the church grounds in the main these are burial grounds. AH-B commented that the grounds needed to be kept tidy as parishioners and families regularly visited the graves.

Payments to be approved

10b) J Moore	£118.00	Lengthsman duties and extra strimming.
PIP Printers	£79.12	Printing 100 Riparian brochures
Brockhampton Parish Hall	£50.00	Meeting room rent.
Terry Griffiths Contracts	£464.40	Lengthsman duties (Routine maintenance work)
Hereford Industrial Supply	£424.80	6 Grit / Salt bins
L Yapp	£587.16	Clerk's salary
L Yapp	£243.88 (incl:vat)	Zoom renewal, home office payment (PA)

Payment withheld for discussion

The following payment has not been authorised until JJ and AH-B have further information.

How Caple Church	£175.00	Churchyard maintenance payment
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JJ explained that the previous payments were approved prior to his knowledge of this legal issue.

The chairman closed the meeting at 9.40pm

Signed chairman.....John Jackson.