

**HOW CAPLE SOLLERSHOPE AND YATTON
GROUP PARISH COUNCIL**

Minutes of the Parish Council meeting held on 11th January 2022
Brockhampton Parish Hall

Attending. Cllrs J Jackson (JJ) Chairman C Jones (CJ) Vice Chairman
A Hardy-Bishop (AH-B) B Cole (BC) L Glover (LG) V Yapp (VY)

Members of the public attending 1 L Newman (LN)

Clerk L Yapp

1) To receive apologies for absence.

Apologies received and recorded from. Cllr B Beal (BB) (study) and B Durkin.(BD)

Cllr BB had advised the Parish Council on his co-option that he would have to send apologies for absences during the year owing to studying.

2) To receive declarations of interest and dispensation.

AH-B declared an interest to item 12. VY declared an interest to item 13 and left the room.

3) To approve minutes of the previous meetings held on 2nd November 2021.

An amendment is to be made to item 8 should record quotation for **two** SID 's

The minutes were then agreed and signed as a true record of proceedings

4) To receive updates on any actions points from the previous meeting.

Members discussed suggestions received for the Queens Platinum Jubilee celebrations. It was agreed a working group would organise the celebration. Suggestions had been received from Parishioners and members suggested a short list this being; A photographic competition, a party, commemorative trees and benches with engraved plaques. Also suggested was a tractor procession through the Parish and a Beacon. The clerk will invite Mr Q Letts Mr R Lee and Pippa from Wilmot House to form part of the working group.

5) To receive report from Ward Councillor Cllr; Barry Durkin.

No report has been received.

6) To receive representations from the public.

LN reported that unused NDP funds from the Hereford Council should be returned by the end of March 2022. LN and the clerk will attend too this. LN will be attending the Parish Summit on the PC behalf.

7) Planning . None received to date.

8) To receive updates from the B4224 Strategy Group.

LG reported that the monthly strategy group meeting had been postponed. LG had received a quotation for the purchase of two SIDs for the B4224 in How Caple cost being £3780.00 ex vat.

LG is aware and advised that the quotations are for a limited period of time.

Quotations for the installation of the SIDs from BBLP have not yet been received. LG is applying for funding towards the cost from West Mercia Police.

9) Highways and Footpaths

A quotation had been received from T Griffiths contract and circulated to members. It was suggested and agreed a second quotation is required. Clerk to attend too. LG reported that the footpath signage by the Falcon buildings was damaged along with other local footpath signage. Clerk to report these.

10) Finance.

a) To receive current financial position.

The balance at the Bank after this month's payments is £13492.41

b) To agree precept request for 2022-2023

Members agreed after discussion to request a precept of £8000.00

c) To approve invoices and bills for payment listed below.

The invoiced listed below were agreed for payment noting the printer to be added to the assets register.

11) Correspondence. (all correspondence are forwarded prior to the meeting)

12) To establish and discuss the legality of a donation to the Church.

The chairman had received a document relating to the donations to Churches from

Parish Councils this had been circulate to members. After discussion relating to the payment to How Caple Church and the three Parish Churches for 2022/23, A vote was in favour of agreeing to the donations by 4 votes to 2. This is to be reviewed in 6 months.

13) Employment matters.

The clerk LN and VY left the room while this was discussed.

The clerk's appraisal had been carried out by zoom in November by Lynda Wilcox and JJ.

A copy of the appraisal is on file. JJ stated he was satisfied that the clerk's home office was satisfactory as the Parish Council Office.

Payments approved

10c) J Moore	£118.00	Lengthsman duties
T Griffith's Contractor	£432.00	Lengthsman duties
L Yapp	£74.99	New HP printer

The chairman thanked all for attending and closed the meeting at 9.30
The next Parish Council meeting will be held on Tuesday 1st March 2022

SignedChairman

DRAFT