

**HOW CAPLE SOLLERSHOPE AND YATTON  
GROUP PARISH COUNCIL**

Minutes of The Annual Meeting of the Parish Council.  
Held on Tuesday 3<sup>rd</sup> May 2022

Present; Cllrs; John Jackson Chairman (JJ), Chris Jones Vice Chairman (CJ), Barbara Cole (BC)  
Liz Glover (L)G, Brendan Beale (BB), Vic Yapp (VY).

Two members of the public attended. Mrs L Newman (LN) and Mr. H. Bodington (HB)

**1) The election of Chairman**

John Jackson was proposed and seconded to continue as Chairman.

**2) The election of the Vice Chairman**

Chris Jones was proposed and to continue as Vice-Chairman.

**3) To receive apologies for absence.**

Apologies received from Cllr Barry Durkin.

**4) To receive declarations of interest and dispensation.**

None received or recorded.

**5) To approve minutes of the previous meeting held on 15<sup>th</sup> March 2022**

The minutes of the previous meeting were approved as a true record, Proposed and seconded  
by LG and VY.

**6) To receive updates on any actions points from the previous meeting.**

a) The clerk had researched the hire of a marquee and would continue to do so. The working group  
would meet in the next week to discuss and confirm the catering and other needs. Bunting is  
available. The Chairman suggested £200.00 toward the cost if needed.

b) Beacon lighting June 2<sup>nd</sup> 9.40pm JJ would confirm if the Beacon could be lit to represent the  
Parish. This would be a small gathering.

**7) To receive report from Ward Councillor Cllr; Barry Durkin.**

Cllr Durkin's report has been circulated to all member and is available on the website.

**8) To receive representations from the public.**

LN asked for clarification of the reserves the Parish Council held. LG explained that not all the  
suggested monies precepted had been used owing to the Covid and Lockdown.

Other items that had been precepted for had proved to be less costly or unavailable.

The reserves are funds built up over the course of several years. These funds can be redirected at the discretion of the finance working group and signed off by the chairman.

## 9) Planning Applications

### a) 220406. Ms Johanna Sterrick. 2 Stocking Cottages, How Caple, HR1 4SY

Replacement of existing roof to outbuilding/garage. Change of materials from tiles to zinc.

**All members supported this application**

### b) 220850 Ms Gillian Sinnott, Byre House, How Caple, HR1 4TF

Conversion of existing garage to habitable living space.

**All members supported this application**

### c) 221081 Mr and Mrs Wheal, 4 Park View, Welsh Court Road, Lyne Down, Much Marcle.

Proposed two storey side extension.

**All members supported this application.**

### d) 221176 Mr Diarmuid Brennan, Fiddlers Bank Yatton, HR9 7RB

Replacement of late 20<sup>th</sup> century windows with double glazed unit to a traditional design.

**All members supported this application.**

## 10) To receive updates from the B4224 Strategy Group. (LG)

LG explained the overall costing of the proposed purchase, which included a SID the assessment and the installation. The funding offer from West Mercia Police toward a SID is £2407.68 with a further cost of around £1800.00 funded by the Parish Council.

The groundworks and assessment cost from BBLP cover the needed foundation of two SIDs.

**One** SID is to be purchased this financial year the second the following financial year

After discussion all members voted in agreement to accept the funding offer to forward the purchase.

An email from Herefordshire Council with a Village safer initiative. The clerk reported that

Cllr Durkin had suggested the PC could consider applying for funding towards

a sign post warning of a Blind summit on the B4224 in How Caple. No resolution was made.

**11) Highways and Footpaths.**

No reports from PFO's

**12) Finance.**

a) To receive current financial position The Chairman advised the Bank account was in good order.

The balance in he Bank after the first precept receipt and payments deducted is £13510.00

b) Payments for all invoices due were approved and signed by JJ and LG

c) BB is he new members of the FWG .

**13) Correspondence.** The clerk forwards all correspondence prior to the meeting.

**14) Employment matters.**

All members agreed to the Clerk increase of 20p per hours. JJ to advise Autela.

The pay award is to be back dated to April 2021.

Invoices approved for payment

12b) ICO	£40.00	Subscription
Jeremy Moore	£118.00	Lengthsman
PIP	£103.68	Printing Admin
HMRC	£683.40	Clerk IR contribution
William Dereham	£55.00	I.T. issues.
Autela	£215.21	Payroll agency
Clerks salary	£235.20	PCM as per payroll

The next Parish Council meeting will be held on Tuesday 5th July 8.00pm

The Chairman closed the meeting at 8.45 pm thanking all for attending.

Mr Hugh Bodington was asked if he would be interested in joining the Parish Council as a member for Yatton Parish. No commitment was made at the time,

Signed.....Chairman John Jackson

