

**HOW CAPLE SOLLERSHOPE AND YATTON  
GROUP PARISH COUNCIL**

Minutes of the Parish Council Meeting,  
Held on Tuesday 5<sup>th</sup> July 2022 8.00pm .  
Venue Brockhampton Parish Hall.

**Attending**

Cllrs: John Jackson Chairman (JJ) Liz Glover (LG) Brendan Beale (BB) Vic Yapp (VY)

Members of the public attending 4

Mrs L Newman Mr and Mrs Phelps. Mr Hugh Bodington (pre co-option)

**1) To receive apologies for absence.**

Apologies for absence received from Cllrs; Barbara Cole, Chris Jones (work commitment) and Cllr; Barry Durkin.

**2) To receive declarations of interest and dispensation.**

**Item 8** BB declared an interest and refrained from any comment or discussion.  
(BB signed the declaration register)

**3) To approve minutes of the previous meeting held on Tuesday 3<sup>rd</sup> May 2022**

**Amendment** are to be made to the minutes to reword item 6 regarding the funding of the Jubilee Tea Party, also to reword item 10 to clarify the P.C proposed and agreed to purchase **one** SID this financial year in line with the funding.

**4) To Co-opt a new member.**

Mr Hugh Bodington was welcomed as a Co-opted member to the P.C. (Declaration signed).

**5) To receive updates on any actions points from the previous meeting.**

The PC agreed to moving forward with the purchase of a SID as the grant money had been received. LG and LY to chase Herefordshire Council for progress on site assessment and installation of the SID.

**6) To receive report from Ward Councillor Cllr; Barry Durkin. ( No report yet received)**

**7) To receive representations from the public.**

Mr Tim Phelps made the PC aware of a woodland creation proposal by How Caple/Roger Lee on the boundary of their property to Wilmott House.

Mr Phelps raised his personal concerns to the PC in regard to this and the woodland protection fencing he as been made aware of. The PC advised we take his comments on board and at the moment we have not received any information or have powers to comment at this stage.

If we do then we will act accordingly after discussion.

**8) Planning Application a) 221957**

Mr G Vanstone, Hunyani, Cross in Hands, How Caple, Hereford HR1 4TA

Proposed single storey extension to existing dwelling, the removal of the chimney and two derelict outbuilding/structures. Replacement of the exterior cladding and alterations to the fenestration and boundary treatment. Members discussed the application with unanimous supported. (BB) abstained.

**9) To receive updates from the B4224 Strategy Group. (LG)**

LG reported that no strategy group meeting had been held for some time and she would contact The group secretary for further information.

**10) Highways and Footpaths.**

VY had itemised areas that the Lengthsman would be asked to attend to on a regular basis, and would discuss this with the Lengthsman. Concerns are that some areas were missed hampered visibility and access. Mr Phelps reported that the proposed avenue of trees would cross the public footpath.

**11) Finance.**

**a. To receive current financial position.**

The bank balance after this month's payment is **£15087.76** This figure includes the funding received for the SID and the VAT repayment.

**b. To present Audit report for signature.**

Phil Partridge had completed the internal audit with recommendations that the PAYE and VAT should be itemised on the expense table. All accounts were in order. JJ signed the audit report .

**c. To approve invoices and bills for payment listed on page 2 invoices were signed by JJ & LG.**

Invoices for payment are scanned to the Chairman for approval prior to the meeting.

**12) Correspondence.**

The clerk forwards correspondence received by email prior to the meeting. Several thank- you notes had been received from Parishioners for the Jubilee Tea Party. JJ reported on the success of the event and thanked the ladies for their hard work. It was suggested between 80 and 100 Parishioners had attended. JJ suggested that a similar annual Parish event should be considered.

**11, Payments agreed and approved for payment.**

BHIB Council Insurance	£277.73	Insurance cover payment from May 2022-23
All Saints Church Yatton	£175.00	Agreed Churchyard upkeep donation.
J. Moore	£118.00	Lengthsman March payment. ( Budget 21-22)
Brockhampton Parish Hall	£75.00	Meeting room hire P.A.
Mrs. L Yapp salary May	£533.30	Includes the omitted month March.
Mrs. L Yapp Salary June	£292.60	As per payroll from Autela.

Wyehost as Wyenet                      £58.80      Web domain PA

This item was omitted in error from the agenda, authorised and signed by JJ & LG

The next Parish Council meeting will be held on 6<sup>th</sup> September 2022

The chairman thanked all for attending and closed the meeting at 8.40pm .

Signed.....chairman