

HOW CAPLE SOLLERSHOPE AND YATTON PARISH COUNCIL

Councillors are summoned to attend an extraordinary meeting of the Parish Council
on
Tuesday 7 February 2023 at 7pm

At Brockhampton Village Hall

Members of the Public and Press are cordially invited to attend

AGENDA

- 1. To consider accessing HALC Clerk Cover for the meeting**
- 2. To receive apologies for absence**
- 3. To receive declarations of interest and written dispensation requests**
- 4. To consider the minutes of the meeting of 10th January 2023**
- 5. Public Participation:**
 - 5.1 To receive report from the Ward Councillor**
 - 5.2 To receive representations from the public on parish matters**
- 6. To discuss and form a response to the closure of How Caple Post Office from 10th February 2023.**
- 7. Community:**
 - 7.1. To receive an update on community event for the coronation of King Charles III.**
 - 7.2. To receive an update on the policing community event on Saturday 11th February**
- 8. Finance:**
 - 8.1. To consider any invoices due for payment, including but not exclusively:**
 - 8.1.1. Jeremy Moore, Lengthsman, £124.00 (no VAT) dated 25/01/2023
 - 8.1.2. Terry Griffiths Contracts - £480.00 incl. VAT Invoice Number TGC2125
 - 8.1.3 Brockhampton Parish Hall - £75.00 (No VAT)
 - 8.1.4 HALC Clerk Cover services – 10th Jan and 7th Feb £545.71 incl VAT
 - 8.1.5 HALC 2023-24 subs £450.76 incl VAT
 - 8.1.6 Linda Yapp, Clerk Salary and Expenses, in accordance with contract - Final payment to include backdated pay and holiday pay produced by Autela
- 9. Next Meeting: To note the date of the next meeting and propose agenda items**

Signed: J. Jackson, Chairman

Dated: 2nd February 2023