

HOW CAPLE SOLLERSHOPE AND YATTON PARISH COUNCIL

Minutes of the extraordinary meeting of the Parish Council
Held on

Tuesday 7 February 2023 at 7pm

At Brockhampton Village Hall

Present: Councillors: John Jackson (Chairman); Brendan Beal; Elizabeth Glover; Chris Jones and Hugh Bodington.

In attendance: HALC Clerk Cover – Emma Thomas
Ward Cllr Barry Durkin

Public: 0

1. To consider accessing HALC Clerk Cover for the meeting

It was RESOLVED to access HALC clerk cover for the meeting.

2. To receive apologies for absence

Apologies were RECEIVED and ACCEPTED from Cllrs: Barbara Cole and Vic Yapp

3. To receive declarations of interest and written dispensation requests

None

4. To consider the minutes of the meeting of 10th January 2023

The minutes were APPROVED and duly signed by the Chairman.

5. Public Participation:

5.1 To receive report from the Ward Councillor

Cllr Durkin's report was taken as read. Several queries were RAISED about matters in the report. During these discussions the clerk ADVISED the Council that they should not seek to promote the forthcoming ward member elections and candidates in anyway except to hang any relevant notices received from the Election Office of Herefordshire Council.

5.2 To receive representations from the public on parish matters

None present

6. To discuss and form a response to the closure of How Caple Post Office from 10th February 2023.

It was RESOLVED that the clerk should write to the Post Office with the following response.

The Parish Council accept that the Post Office has been under-used recently, possibly due to its current location. They would like to request that a regular mobile post office van is planned in the area at least on a trial basis, as they believe there may be a need for this amongst parishioners.

It was NOTED that Cllr Durkin would also follow up this issue with the Post Office.

Ward Cllr Barry Durkin left the meeting

7. Community:

7.1. To receive an update on community event for the coronation of King Charles III.

It was REPORTED that a group of 6 volunteers has come together to start planning a family friendly event, to be hosted by Wilmot Hall. The group will develop ideas further and come back

to the Council at the March meeting with plans and possible funding requests.

7.2. To receive an update on the policing community event on Saturday 11th February

It was REPORTED that the event will take place at the village hall between 10-2pm. Parishioners are encouraged to attend if they wish items to be security marked or to raise concerns with the Police Team.

8. Finance:

8.1. To consider any invoices due for payment, including but not exclusively:

- 8.1.1. Jeremy Moore, Lengthsman, £124.00 (no VAT) dated 25/01/2023
 - 8.1.2. Terry Griffiths Contracts - £480.00 incl. VAT Invoice Number TGC2125
 - 8.1.3 Brockhampton Parish Hall - £75.00 (No VAT)
 - 8.1.4 HALC Clerk Cover services – 10th Jan and 7th Feb £545.71 incl VAT
 - 8.1.5 HALC 2023-24 subs £450.76 incl VAT
 - 8.1.6 Linda Yapp, Clerk Salary and Expenses, in accordance with contract - Final payment to include backdated pay and holiday pay produced by Autela.
- The above invoices were APPROVED for payment by cheque.

9. Next Meeting: To note the date of the next meeting and propose agenda items

The next meeting was NOTED as being on 7th March 2023 at 7pm.

The following items were NOTED as agenda items:

- Banking mandate and signatory update
- Fastershire – issues with lack of mobile signal
- Speed Indicator Device
- Recruitment of clerk
- Parishioner email group options

The meeting closed at 20.10

Signed: _____ Dated: _____