

# HOW CAPLE SOLLERSHOPE AND YATTON GROUP PARISH COUNCIL.

## Minutes

of the Parish Council meeting held on the 1<sup>st</sup> November 2022.

### **Present;**

Cllrs; J Jackson (JJ ) Chairman, C Jones (CJ) Vice chairman, L Glover (LG),  
H Bodington (HB), V Yapp (VY).

**Also attending;** PCSO K Kystow, L Newman, C Gregory-Jackson and E Rogers.

Clerk Linda Yapp.

### **1) To receive apologies for absence**

Apologies received from Cllrs; B Cole B Beal (Prior commitment and holiday)  
and Cllr; B Durkin.

### **2) To receive declarations of interest.**

VY declared and interest on item 8d. (to be recorded)

### **3) To approve minutes of the previous meeting held on 6<sup>th</sup> September 2022**

The minutes of the meeting were amended to add S Hobbs name to item 8.

### **4) To receive updates on any actions points from the previous meeting .**

Members agreed Cllrs; B Beal and H Bodington are to be added to the banking  
mandate as additional signatories, replacing, B Morris and A Hardy-Bishop.  
Electronic forms for all signatories will be circulated from Nat West Bank.  
There will then be four signatories, JJ, LG, BB and HB.

JJ confirmed that he had submitted the online mandate change to this effect which  
requires digital signatures and secure online verification.

### **5) To receive report from Ward Councillor Cllr; Barry Durkin.**

JJ reported on areas of BD ward report, highlighting the problematic children's  
services in the county, the digital change over and the health issues in the county.

### **6) To receive representations from the public**

LN asked what measures were in place for parishioners that had no mobile signal  
when the move to digital is completed. LN concerns are, being able to contact the  
emergency services as her neighbour is an elderly gentleman This is to be raised  
with BD.

Cllr: HB suggested it would be beneficial to all for BD to attend the next Parish  
Council meeting in January 2023. Clerk will contact BD asking him of to attend the  
January meeting.



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## 7) Highways and Footpaths

- a) To receive reports from highways working group.

### B4224 SID installation.

After discussion and input from PCSO KK regarding the location of the SID, it was agreed that members will meet with Simon Hobbs from Hereford Council for a site visit on the B4224 to agree the location. A suggested site is on the left- hand side of the road (coming from Ross) in the area of the newly repaired culvert. This has a wide enough grass verge to accommodate the SID and would alert vehicle to the speed regulation prior to the crossroads.

LG reported that areas on the B4224 had recently been flooded but the floods experienced on Falcon Bend had been prevented after the drainage clearance last year.

- b) **Report from PCSO** Kirsten Kysow. (Safer Neighbourhood Team SNT)

KK reported that she was still trying to involve members of our Parishes in communication with the local SNT. The aim is to enlighten parishioners to the availability of smart water to mark their belongings with, also to assist with other anti-social behaviour in the Parishes. The team are also willing to discuss the security of your homes and suggest a neighbourhood- watch team per Parish

Meetings have been set up for the three parishes over the next two months.

The first event will be held in Yatton and hosted by HB on Saturday the 3<sup>rd</sup> December from 10.00am-200pm. HB will circulate the needed information prior to the event.

The How Caple event on the 28<sup>th</sup> January 2023 the clerk and VY offered to host. The Sollershope event is scheduled for the 14<sup>th</sup> January 2023, no venue has yet been agreed. Further information on the January events should be available at the January Parish Council meeting and on the website.

## 8) Finance

- a) To receive current financial position.

The balance at the bank after the payments listed below and the precept received is £15112.09. LG queried the vat amount on the expensed statement. The vat amount queried was not relevant to the expenses against budget document.

- b) The invoices and items listed below were agreed for payment.

- c) The Finance working group meeting date of the 8<sup>th</sup> November is to be confirmed as soon as BB is contactable.

- d) Clerks working from home allowance.

The clerk was asked to leave the room while this was discussed.

An additional £20 per annum (.38p per week £1.66 PCM) is to be added to the clerk's £100.00 per annum home working entitlement. JJ to inform the payroll agency as the payments of £10.00 pcm is to be made with the clerk's monthly



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Salary and back dated to the last payment made.

**9) Planning applications,**

No applications have been received.

**10) Correspondence**

Correspondence received by email are forwarded to members prior to the meeting.

**11) Parish Council meetings in 2023,** the clerk had circulated the suggested dates for the 2023 meetings these were all agreed. Clerk to add these to the website and noticeboards.

Items for the next meeting's agenda on Tuesday 3rd January 2023

To discuss how to celebrate the new Kings Coronation on 6<sup>th</sup> May 2023

**9b) Payments approved.**

Autela	£51.61	Payroll provider
PIP Printers.	£68.43	Newsletter printing
J Moore	£248.00	Lengthsman 2 months
L Yapp	£478.40	Clerks salary.
L Yapp	£84.95	Clerks admin expenses
Sollershope Church	£175.00	Agreed contribution for grounds upkeep

The chairman thanked all for attending and closed the meeting at 8.55pm

Signed .....Chairman      10/01/2023...date