

HOW CAPLE SOLLERSHOPE AND YATTON PARISH COUNCIL
Councillors are summoned to attend a meeting of the Parish Council
on
Tuesday 9 January 2024 at 7pm

At Brockhampton Village Hall

Members of the Public and Press are cordially invited to attend

AGENDA

- 1. To receive apologies for absence**
- 2. To receive declarations of interest and written dispensation requests**
- 3. To consider the minutes of the Parish Council meeting held on the 14th November 2023**
- 4. Public Participation:**
 - 4.1. To receive report from the Ward Councillor
 - 4.2. To receive report from PCSO Kirsten Kysow, Safer Neighbourhood Team
 - 4.3. To receive report from Logan Sloan concerning litter picking
 - 4.4. To receive representations from the Public
- 5. Community:**
 - 5.1. To consider dates for a community litter picking event
- 6. Planning:**
 - 6.1. To consider responding to the following Planning Consultations for decision by Herefordshire Council:
 - 6.1.1.233568: 1&2 Perryfield Cottages, Perryfields, Sollershope, HR1 4RN. Proposed reduction in roof slope to tiled pitched roofs (approx. reduction from 50 degrees to 47.5 degrees) and new two storey extension conservatory and solar panels to No, 2 Perryfield.
 - 6.1.2.233545: &2 Perryfield Cottages, Perryfields, Sollershope, HR1 4RN. Proposed change of use of area of agricultural land to residential as additional garden space to two attached cottages and includes new detached garages.
 - 6.2. To consider a timeline to review the NDP in line with the Herefordshire Local Plan
- 7. Finance:**
 - 7.1. To receive financial report and Income and Expenditure report for Q3
 - 7.2. To approve the draft budget and set the precept for 2024/25
 - 7.3. To receive update and further consider a request for financial support towards the purchase of a Defibrillator at Wilmot House
 - 7.4. To consider the Local Government Services Pay Agreement for 2023/24 to be backdated to 1 April 2023
 - 7.5. To consider increase in HP Instant Ink fees
 - 7.6. To ratify the following payments made between meetings:
 - 7.6.1.Helen Tinson, Clerk Salary (November), in accordance with contract
 - 7.6.2.PIP Printing (newsletters), £118.62
 - 7.7. To consider any invoices due for payment:
 - 7.7.1.Herefordshire Council, Election Expenses, £378.36

7.7.2.HMRC, PAYE/NIC, Q3, £222.40

7.7.3.Helen Tinson, Clerk Salary (December), in accordance with contract

7.7.4.Helen Tinson, Reimbursement of Clerk Expenses, HP Instant Ink £4.98 plus £1.00 VAT

7.7.5.Helen Tinson, Reimbursement of fees, John Finch Computers Ltd, £37.50 plus £7.50 VAT

7.7.6.Terry Griffiths, Lengthsman TGC2524, £440.00 plus £88.00 VAT

7.7.7.Autela Payroll Services, Q3, £48.32 plus £9.66 VAT

8. Highways:

8.1. Highways:

8.1.1.To receive report and agree action as required

8.1.2.To identify poor road surfaces for submission to Herefordshire Council

8.2. SIDs:

8.2.1.To receive update and agree action as required

8.2.2.To consider application for PCC Road Safety Fund

8.3. Lengthsman:

8.3.1.To receive update and agree action as required

8.3.2.To consider Lengthsman Scheme for 2024/25

8.4. Motorsport Rally:

8.4.1.To consider correspondence concerning a Hills Ford Stage Rally within the parish

9. Policies and Procedures:

9.1. To receive feedback on the draft 4-year Parish Council Plan and agree next steps

10. Next Meeting: To note the date of the next meeting 12th March 2024, and propose agenda items

Signed: Helen Tinson, Clerk

Dated: 4th January 2024