

HOW CAPLE SOLLERSHOPE AND YATTON PARISH COUNCIL
Councillors are summoned to attend a meeting of the Parish Council
on
Tuesday 12 March 2024 at 7pm

At Brockhampton Village Hall

Members of the Public and Press are cordially invited to attend

AGENDA

- 1. To receive apologies for absence**
- 2. To co-opt new councillors onto the Parish Council**
- 3. To receive declarations of interest and written dispensation requests**
- 4. To consider the minutes of the Parish Council meeting held on the 9th January 2024**
- 5. Public Participation:**
 - 5.1. To receive report from the Ward Councillor
 - 5.2. To receive report from PCSO Kirsten Kysow, Safer Neighbourhood Team
 - 5.3. To receive representation from Dr. Michael Gray, Headmaster, Hereford Cathedral School
 - 5.4. To receive representations from the Public
- 6. Community:**
 - 6.1. To receive update on community litter picking events and agree action as necessary
 - 6.2. To receive update on community defibrillator and consider defibrillator training
 - 6.3. To consider response to Coronation Raffle Money Survey and agree next steps
- 7. Planning:**
 - 7.1. To consider responding to the following Planning Consultations for determination by Herefordshire Council:
 - 7.1.1.240273: Churchfields, How Caple, HR1 4TD. Proposed extension and alteration of the dwelling and the replacement of a number of the extant outbuildings with a single new outbuilding.
 - 7.1.2.240266: Byre House, How Caple, HR1 4TF. Proposed change of use of Byre House from two self-contained apartments (C3) to form boarding house accommodation for Hereford Cathedral School (C2).
 - 7.1.3.240350 LBC: The Upper Courtyard, Gamage Farm, Much Marcle, HR8 2NS. Proposed replacement of all windows and doors.
 - 7.2. To ratify the following responses submitted to Herefordshire Council between meetings under delegated powers:
 - 7.2.1.240082: Rose Tree Cottage, Perrystone Hill, HR9 7QX. The erection of an oak-framed garage with two ground floor bays used as domestic garage and the first floor and the additional half bay on ground floor used for holiday accommodation. SUPPORT.
 - 7.2.2.240199: Glebe Farm, How Caple, HR1 4SU. Proposed agricultural manure shed. SUPPORT.
- 8. Highways:**
 - 8.1. **Highways:**

- 8.1.1.To note correspondence concerning B4224 cleansing near Chantry Farm
- 8.1.2.To consider correspondence concerning a change in waste collection in How Caple, HR1 4RS
- 8.1.3.To consider correspondence concerning the culvert and road condition at Crossways

8.2. SIDs:

- 8.2.1.To receive update, consider quotations if available and agree action as required
- 8.2.2.To receive update concerning application for PCC Road Safety Fund

8.3. Lengthsman:

- 8.3.1.To receive update and agree action as required
- 8.3.2.To consider the Lengthsman Contract for 2024/25

8.4. Motorsport Rally:

- 8.4.1.To note response to the proposed Hills Ford Stage Rally consultation

9. Footpaths:

- 9.1. To consider appointing Parish Footpaths Officer/s
- 9.2. To consider correspondence concerning 50th Anniversary of the Wye Valley Walk and agree action

10. Finance:

- 10.1. To note Lloyds bank balance and payments received and approve the bank reconciliation
- 10.2. To note the closing NatWest bank balance and agree transfer to Lloyds account
- 10.3. To ratify the following payments made between meetings:
 - 10.3.1. Helen Tinson, Clerk Salary (January), in accordance with contract
 - 10.3.2. WyeHost Ltd, Email domain renewal, £9.99 plus £2.00 VAT
- 10.4. To consider any invoices due for payment:
 - 10.4.1. HALC, 24/25 Subscription to HALC and NALC, £420.57 plus £84.11 VAT
 - 10.4.2. Helen Tinson, Clerk Salary (February), in accordance with contract
 - 10.4.3. Helen Tinson, Reimbursement of Clerk Expenses, HP Instant Ink (Feb/March) £4.98 plus £1.00 VAT

11. Website and Email:

- 11.1. To consider moving to a .gov.uk website and email addresses and associated costs or to consider purchasing an SSL security certificate for the current site.

12. Next Meeting:

- 12.1. To note the date of the next meeting Annual Meeting of the Parish Council on 14th May 2024, and propose agenda items
- 12.2. To consider the date, venue and theme of the Annual Parish Meeting

Signed: Helen Tinson, Clerk

Dated: 7th March 2024