

HOW CAPLE SOLLERSHOPE AND YATTON PARISH COUNCIL
Councillors are summoned to attend a meeting of the Parish Council
on
Tuesday 12 November 2024 at 7pm

At Brockhampton Village Hall

Members of the Public and Press are cordially invited to attend

AGENDA

- 1. To receive apologies for absence**
- 2. To receive declarations of interest and written dispensation requests**
- 3. Minutes:** To consider the minutes of the Parish Council meeting held on the 10th September 2024
- 4. Public Participation:**
 - 4.1. To receive report from the Ward Councillor
 - 4.2. To receive report from PCSO Kirsten Kysow, Safer Neighbourhood Team
 - 4.3. To receive representations from the Public
- 5. Community:**
 - 5.1. To consider proposals for the Coronation Bench and agree action as required
 - 5.2. To consider dates for litter picking (Jan-March 2025)
 - 5.3. To consider second printed newsletter
- 6. Finance:**
 - 6.1. To consider Financial Report:
 - 6.1.1. To approve the bank reconciliation
 - 6.1.2. To consider transfer of funds to Reserve Account
 - 6.1.3. To consider a Debit Card and draft Debit Card policy
 - 6.2. To consider the Draft Budget for 2025/26 for public consultation
 - 6.3. To ratify the following payments made between meetings:
 - 6.3.1. Helen Tinson, Clerk Salary October, in accordance with contract
 - 6.4. To consider any invoices due for payment:
 - 6.4.1. HMRC, PAYE/NIC September, £78.40
 - 6.4.2. HMRC, PAYE/NIC October, £78.40
 - 6.4.3. Helen Tinson, Instant Ink Expenses, September and October, £7.98 including VAT
 - 6.5. To approve the following payments to be made between meetings:
 - 6.5.1. Helen Tinson, Clerk Salary November and December, in accordance with contract
 - 6.5.2. HMRC, PAYE/NIC November and December
- 7. Website and Email:** To further consider a .gov.uk website domain name and new website
- 8. Planning:**
 - 8.1. **To ratify the following planning response submitted between meetings under delegated powers to Herefordshire Council:**
 - 8.1.1. **242289: Haleswood Buildings, How Caple Farms, How Caple, HR1 4SS.** Proposed building to cover existing livestock yard areas. SUPPORT with comments.

8.2. To consider responding to the following Planning Consultations for determination by Herefordshire Council:

8.2.1.**242546: Grange Cottage, How Caple, HR1 4TF.** Proposed erection of solar array and associated works.

8.3. To note the following decisions by Herefordshire Council:

8.3.1.**240913: Land at Foxhalls Farm, Sollershope, HR1 4RN.** Proposed erection of an agricultural workers dwelling, including garage and associated works. Approved with conditions.

9. Highways:

9.1. Highways:

9.1.1.To consider the resurfacing and road closure of Rattle Hill Road, U70009 Cross in Hand, 2nd and 3rd December. Road closure between 0800 and 1700 hrs each day.

9.1.2.To receive an update on the Traffic Regulation Order to reduce the speed limit on the B4224 at Crossways to 40mph

9.1.3.To note the submission and decision of the Local Drainage Fund application

9.1.4.To consider notes from B4224 Strategy Group Meeting 15th October and note date of next meeting

9.2. SIDs:

9.2.1.To receive an update on the installation of SID bases and agree action as required

9.2.2.To consider purchasing an Extended Warranty from ElanCity UK for the first SID at a cost of £199 plus VAT per year (three-year warranty period)

9.3. **Lengthsman:** To receive update if available and agree action if required

9.4. **Land by noticeboard:** To receive update

10. Footpaths:

10.1. To receive update on the PROW grant funded programme of works and agree action as required

10.2. To consider a Parish Footpaths meeting

11. Consultations: To consider response to the following consultations:

11.1. Ministry of Housing, Communities and Local Government: Open Consultation on Enabling Remote Attendance and Proxy Voting at Local Authority Meetings

12. Reports:

12.1. To receive Clerk's report

12.2. To receive report from Parish Council Summit 8th October

12.3. To receive report from HALC Conference and AGM 26th October

13. Next Meeting: To note the date of the next meeting - Tuesday 14th January 2025 - and propose agenda items

14. To consider a resolution to exclude members of the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, to consider a confidential matter

15. To consider the Local Government Services Pay Agreement for 2024/25

Signed: Helen Tinson, Clerk

Dated: 7th November 2024