

**HOW CAPLE SOLLERSHOPE AND YATTON PARISH COUNCIL**  
Councillors are summoned to attend a meeting of the Parish Council  
on  
**Tuesday 14 January 2025 at 7pm**

At Brockhampton Village Hall

Members of the Public and Press are cordially invited to attend

**AGENDA**

- 1. To receive apologies for absence**
- 2. To receive declarations of interest and written dispensation requests**
- 3. Minutes:** To consider the minutes of the Parish Council meeting held on the 12<sup>th</sup> November 2024
- 4. Public Participation:**
  - 4.1. To receive report from the Ward Councillor
  - 4.2. To receive report from PCSO Kirsten Kysow, Safer Neighbourhood Team
  - 4.3. To receive representations from the Public
- 5. Finance:**
  - 5.1. To consider Financial Report:
    - 5.1.1. To approve the bank reconciliation
    - 5.1.2. To receive income/expenditure report 2024/25 to Q3
  - 5.2. To approve the draft Budget and set the precept for 2025/26
  - 5.3. To consider applying for funding from the 2024 Hills Ford Stages Rally
  - 5.4. To consider any invoices due for payment:
    - 5.4.1. Helen Tinson, Clerk Salary January, in accordance with contract
    - 5.4.2. HMRC, PAYE/NIC January, in accordance with contract
    - 5.4.3. Helen Tinson, Instant Ink Expenses, November, December, £7.98 including VAT
    - 5.4.4. Terry Griffiths, Lengthsman, TBA
- 6. Community:**
  - 6.1. To consider dates for litter picking
  - 6.2. To consider the next printed newsletter
  - 6.3. To note information concerning 2025 Hills Ford Stages Rally
- 7. Planning:**
  - 7.1. To note the following decisions by Herefordshire Council:**
    - 7.1.1. 242546: Grange Cottage, How Caple, HR1 4TF.** Proposed erection of solar array and associated works. Approved with conditions.
    - 7.1.2. 223581: Sollershope Farm, Sollershope Court, HR1 4RW.** Proposed Shepherds Hut for use as holiday let, hot tub, composting toilet and outside walk-in shower and change of use of land to mixed use. Retrospective. Refused.
    - 7.1.3. 242289: Haleswood Buildings, How Caple Farms, HR1 4SS.** Proposed building to cover existing livestock yard areas. Approved with conditions.
  - 7.2. To consider other matters related to Planning:**
    - 7.2.1. To note correspondence concerning the draft Local Plan, NDP status and national housing targets

**8. Highways:**

**8.1. Highways:**

8.1.1. To receive report from Highways meeting on 18th November concerning speed on B4224 at Crossways

8.1.2. To note the date of the next B4224 Strategy Group Meeting 11<sup>th</sup> February 2025

8.1.3. To consider parishioner request to install a depth gauge on the B4224

**8.2. SIDs:** To receive an update on the installation of SID bases

**8.3. Lengthsman:** To receive update if available and agree action if required

**9. Footpaths:**

9.1. To receive report from Parish Footpaths meeting on 13<sup>th</sup> December 2024

**10. Reports:**

10.1. To receive Clerk's report

**11. Next Meeting:** To note the date of the next meeting - Tuesday 11<sup>th</sup> March 2025 - and propose agenda items:

11.1. To consider options for a new website

**Signed:** Helen Tinson, Clerk

**Dated:** 9<sup>th</sup> January 2025