

HOW CAPLE SOLLERSHOPE AND YATTON PARISH COUNCIL
Councillors are summoned to attend a meeting of the Parish Council
on
Tuesday 11 March 2025 at 7pm

At Brockhampton Village Hall

Members of the Public and Press are cordially invited to attend

AGENDA

- 1. To receive apologies for absence**
- 2. To receive declarations of interest and written dispensation requests**
- 3. Minutes:** To consider the minutes of the Parish Council meeting held on the 14th January 2025
- 4. Public Participation:**
 - 4.1. To receive report from the Ward Councillor
 - 4.2. To receive report from PCSO Kirsten Kysow, Safer Neighbourhood Team
 - 4.3. To receive representations from the Public
- 5. Finance:**
 - 5.1. To consider Financial Report:
 - 5.1.1. To approve the bank reconciliation
 - 5.1.2. To consider arrangements for internal control
 - 5.1.3. To consider subscription to HALC/NALC for 2025/26 at a cost of £558.80 including VAT
 - 5.1.4. To consider appointing an Internal Auditor for 2024/25
 - 5.2. To ratify the following payments made between meetings:
 - 5.2.1. WyeHost Ltd, Domain Name Renewal, £11.99 including VAT
 - 5.2.2. Helen Tinson, Clerk Salary February, in accordance with contract
 - 5.2.3. HMRC, PAYE/NIC February, in accordance with contract
 - 5.2.4. Terry Griffiths Contracts, Lengthsman Inv TGC2882, £559.20 including VAT
 - 5.2.5. Terry Griffiths Contracts, Lengthsman Inv TGC2888, £559.20 including VAT
 - 5.3. To consider any invoices due for payment:
 - 5.3.1. Helen Tinson, Clerk Salary March, in accordance with contract
 - 5.3.2. HMRC, PAYE/NIC March, in accordance with contract
 - 5.3.3. Helen Tinson, Expenses, Instant Ink January, February £3.99 including VAT
 - 5.3.4. Helen Tinson, Expenses Postage, £2.80
 - 5.3.5. Terry Griffiths Contracts, Lengthsman Inv 2883, £420.00 including VAT
- 6. Hills Ford Stages Rally:**
 - 6.1. To consider feedback to consultation for 2025 Hills Ford Stages Rally
 - 6.2. To consider applying for a donation from the 2025 Hills Ford Stages Rally
- 7. Planning:**
 - 7.1. To note the following applications to be decided by Herefordshire Council and any decisions made by Herefordshire Council:**
 - 7.1.1. P250624/PA7: Foxhalls, Sollershope, HR1 4RN.** Application for prior notification for an L shaped wrap around extension from existing livestock housing to cover feeding and loafing area and

manure pit in order to reduce the risk of pollution caused by clean rainwater mixing with slurry and silage effluent. Comments not being accepted.

7.2. To consider other matters related to Planning:

7.2.1.To consider response to Woolhope Regulation 16 submission neighbourhood development plan consultation

7.2.2.To consider submitting a S106 Wishlist to Herefordshire Council

8. Highways:

8.1. Highways:

8.1.1.To receive a report and agree action as required

8.1.2.To consider the frequency of verge cutting for 2025

8.1.3.To note response to Depth Gauge enquiry and agree next steps

8.2. SIDs:

8.2.1.To receive an update on the installation of SID bases

8.2.2.To consider revised quotation for the second SID

8.3. Lengthsman: To receive update if available and agree action as required

9. Footpaths:

9.1. To receive report and agree action as required

9.2. To consider costs for the HC funded PROW gate installations

10. Next Meetings

10.1. To note the date of the next meeting – Annual Meeting of the Parish Council - Tuesday 13th May 2025 - and propose agenda items

10.2. To consider the date of the Annual Parish Meeting

10.3. To consider attendance at the Herefordshire Council Parish Summit – Tuesday 8th April 2025

Signed: Helen Tinson, Clerk

Dated: 6th March 2025